

BARLESTONE CEMETERY - RULES & REGULATIONS

APRIL 2022

NOTE: An application for any burial or monument must be made to the Clerk to the Council for agreement by the Parish Council. The Rules & Regulations below must be adhered to and made clear to the family of the bereaved at the time of their application for a funeral.

A plan of the burial ground showing the grave spaces may be seen on application to the Clerk. The scale of fees and charges are also available. Burial records are also held by the Clerk.

ADMINISTRATION

- 1 Any person who has lived in the Parish of Barlestone and been registered on the Electoral Roll for at least 5 years may apply to purchase Exclusive Right of Burial for 75 years for themselves, their child and their immediate family who must also have been registered on the Electoral Roll for at least 5 years.
The members of the Parish Council reserve the right to refuse a purchase.
- 2 No purchaser of any such space shall assign, convey or dispose of his or her right without the written sanction of the Parish Council who reserves the right to refuse such a request.
- 3 The position of the grave space in all cases both of interment and purchase shall be designated by the Clerk on behalf of the Parish Council.
- 4 Notice of interment should be given to the Clerk by the funeral director at least three days prior to any interment, and details agreed by the members.
The time named is that at which the procession is to be at the Cemetery.
No burial can take place before 10 am or after 4 pm on weekdays or on a Sunday without special permission of the Council.
- 5 All fees and charges in respect of burials must be paid by the undertaker to the Clerk of the Parish Council at the time of giving notice of interment before any work is begun.
- 6 Only single depth burial is allowed due to geological conditions pertaining to the site.
No coffin is to be buried within five feet of the ordinary level of the ground unless it contains the body of a child under 12 years of age when it shall not be less than 4 feet below that level.
- 7 Ashes will only be allowed to be buried in an existing grave.
- 8 All earthen graves shall be dug and filled in by the person approved by the Council. Attention is drawn to the current Health & Safety regulations re safety measures during the digging of a grave. The funeral director to be responsible for arranging with the gravedigger. The gravedigger must have his own personal insurance cover. No brick or other lined grave will be allowed.
- 9 Any injury done to the ground in the Cemetery or the paths or grassed areas shall be made good by the party causing the said damage.

MEMORIALS

- 1 Only Headstones will be allowed.
Single Headstones must not exceed 3 ft in height (This includes the plinth and is the overall height from the ground) and 2 ft.6 inches wide and the base must not exceed ground level for ease of mowing.
Double Headstones must not exceed 3ft. in height (This includes the plinth and is the overall height from the ground) and 3 ft.6 in wide, the base must not exceed ground level for ease of mowing.

Memorials continued...

No kerb sets are allowed.

No inset photographs are allowed unless agreed by the Council

- 2 Burial areas, maintained and managed by the Council, are laid out as lawned sections for ease of maintenance. Consequently fences, kerbs and grave surrounds, planting in to the plot and laying stones/gravel/shale into the plot are not permitted. Any such installation may be removed by the Council without prior notice; as may any material not described in these regulations, as detracting from the general appearance of the Cemetery.
- 3 All monuments, tablets, gravestones and all places of burial shall be kept clean and in good repair by the heirs and successors of the deceased. The Parish Council cannot be held responsible for any damage which may occur to any monuments, tablets, gravestones etc. they will be checked regularly to ensure they are safe and if deemed to be unsafe will be laid down.
- 4 All Headstones/Memorials along with the inscriptions are subject to the approval of the Council and a copy of every inscription and details of the Headstone/Memorial should be sent to the clerk for approval by the at their next scheduled meeting. Written permission from the Parish Council must be obtained prior to installation.

HEALTH AND SAFETY AND MAINTENANCE OF GRAVES / MEMORIALS

- 1 It is the responsibility of all visitors, employees and contractors attending the Cemetery to take reasonable care of both their own and other people's safety.
- 2 If the Council deems that any article placed on a grave poses any risk in terms of Health & Safety, it reserves the right to remove it at any time. The Council will endeavour to contact the owner informing them of their action.
- 3 Lights, lamps, solar lanterns, wind chimes, windmills and any other memorabilia are not permitted anywhere within the Cemetery.
- 4 Flowers may be placed on graves, but in order to maintain the appearance of the Cemetery, the floral tributes and wreaths will be removed from the grave after two weeks following the interment. The Council reserves the right to remove flowers at any time when in the opinion of the members they have become unsightly. Christmas tributes will be removed after the end of February prior to Mother's Day in March.
- 5 No plants or shrubs to be planted or placed in pots on any grave. New graves may need quantities of soil placed on the surface for at least six months after the burial, and eventually the ground will be levelled and lawned. Turf shall be established after the settlement of the grave surface and when whether conditions permit.
- 6 The Parish Council reserves the right to deliberate on any other item not covered in the regulations and to make a decision thereon.

CREMATED REMAINS

- 1 A new area for cremated remains plots has been agreed.
Anyone wishing to purchase a plot for two sets of ashes must agree to purchase the desktop memorial stone at the time and the design must be agreed by the Clerk.
- 2 Ashes are only permitted to be buried in an existing grave. No full size grave plot can be purchased for the interment of Ashes.

GENERAL

- 1 Any person who wilfully destroys, damages or defaces any memorial, tablet, tree or shrub is liable to prosecution.
- 2 No games or sports are allowed in the Cemetery and no disruption to any service within the Cemetery is allowed.
- 3 The Cemetery is open to the public on weekdays from 10 am to sunset and on Sundays from sunrise to sunset.
- 4 Children under 12 years of age will not be admitted unless accompanied by a responsible adult. Visitors are requested to keep to the paths and to refrain from touching the shrubs or flowers and must be respectful at all times. Smoking is not permitted in the cemetery.
- 5 No dogs with the exception of Guide dogs are allowed in the cemetery at any time.
- 6 The Parish Council reserves the right to deliberate on any other item not covered in the regulations and to make a decision thereon.
- 7 The Council reserves the right to make changes to these rules and regulations from time to time along with the scale of fees and charges which will be reviewed annually.
- 23 All purchasers of graves and grave spaces must sign the appropriate form held by the undertaker to confirm they have read and will abide by these rules and regulations.

Any queries please contact The Clerk to the Council,
Mrs. M. Symonds, 126 Newbold Road, Barlestone CV13 0DT
Telephone: 07594 649494 email clerk@barlestoneparishcouncil.gov.uk